

**BERMUDA BAY FOUNDATION
PLAN REVIEW APPLICATION**

TO: BERMUDA BAY FOUNDATION
ARCHITECTURAL REVIEW COMMITTEE

FROM: PROPERTY OWNER _____
LOT NUMBER: _____
PRESENT ADDRESS: _____
CITY, STATE: _____
PHONE: _____
DATE SUBMITTED: _____

ARCHITECT: _____
ADDRESS: _____
CITY, STATE: _____
PHONE: _____

CONTRACTOR: _____
ADDRESS: _____
CITY, STATE: _____
PHONE: _____

LANDSCAPE ARCHITECT _____
ADDRESS: _____
CITY, STATE: _____
PHONE: _____

**I. ARC APPROVAL CHECKLIST - THREE COPIES OF ALL PLANS REQUIRED
(PLEASE CHECK ITEMS SUBMITTED)**

- ☐ APPLICATION FEE (\$600.00)
(Non Refundable);
- ☐ CONSTRUCTION/PERFORMANCE DEPOSIT (\$5,000.00)
(Conditionally Refundable);
- ☐ SURVEY BY A LICENSED SURVEYOR SHOWING
EXISTING TREES AS REQUIRED BY SIZE,
BOUNDARIES, TOPOGRAPHY (AMSL) AND
EXISTING UTILITIES.;
- ☐ PLOT PLAN SHOWING ALL BUILDING SET BACKS,
EASEMENTS, DRIVES, WALKS, POOLS AND PATIOS;

- ☐ FOUNDATION PLAN, FLOOR PLAN, EXTERIOR ELEVATIONS OF BUILDINGS AFTER BACK-FILLING.
- ☐ BUILDING SECTIONS SHOWING CEILING AND FLOOR TO FLOOR HEIGHTS;
- ☐ ACTUAL SAMPLES OF ALL MATERIALS SUCH AS ROOFING, SIDING, BRICK, STONE, ETC. MATERIALS AND COLOR SAMPLES TO BE SUBMITTED WITHIN 30 DAYS FOLLOWING THE DRY-IN STAGE OF THE HOME;
- ☐ SAMPLES OF ALL EXTERIOR COLOR SCHEMES MATERIALS AND COLOR SAMPLES TO BE SUBMITTED WITHIN 30 DAYS FOLLOWING THE DRY-IN STAGE OF THE HOME;
- ☐ LANDSCAPING PLAN, CERTIFIED BY LANDSCAPE ARCHITECT SUBMITTED ON OR BEFORE 30 DAYS FOLLOWING THE DRY IN STAGE OF THE HOME;
- ☐ COPY OF BUILDERS STATE AND LOCAL LICENSES;
- ☐ CERTIFICATES OF INSURANCE FROM THE ISSUING AGENT SHOWING LIABILITY AND WORKMAN'S COMPENSATION INSURANCE;
- ☐ FINAL LANDSCAPE LIGHTING AND EXTERIOR WALL MOUNTED LIGHTING PLANS TO BE SUBMITTED WITHIN 30 DAYS FOLLOWING THE DRY-IN STAGE OF THE HOME;
- ☐ COMPLIANCE CERTIFICATE FROM ARCHITECT;
- ☐ FORM BOARD SURVEY AT THE APPROPRIATE TIME, BUT PRIOR TO POURING OF THE SLAB

DATE: _____

SIGNATURE _____

LOT # _____

PHONE _____